

Kirk Ella and West Ella Parish Council

**Minutes of the Meeting held on Monday 12th January 2009
at 7.15pm**

Those Present:- Captain F.E. Holmes (Chairman), Mrs. M. Raymond (Vice-Chairman),
Mrs. D. Kaye, Mr. S. Raymond, Mrs. E. Robinson and Mrs. J. Wood.
Mrs. M. Pickering – Clerk.

1196 Public Speaking - None.

1197 Apologies for Absence - Cllrs. Mr. S. Blanshard, Mr. D. Hemming-Tayler and Mr. D. Jordan.

1198 Chairman's Opening Remarks - The Chairman opened the meeting with a prayer. It was reported that an up to date message had been produced by the Chairman and Vice-Chairman informing residents of the work currently being carried out by the Parish Council, this was circulated to all Councillors present. The Clerk was asked to arrange for the message to be included on the Parish Council website.

The Chairman asked that any items to be considered for inclusion in the annual report be passed to Cllr. Mrs. M. Raymond as soon as possible.

1199 Declaration of Interests - None.

1200 Law & Order

Police Spokesman's Report - Sgt. Phil Young and P.C. Gary Foster attended the meeting to discuss local Policing. Information about crimes locally can be viewed on the Humberside Police Public website, East Riding Neighbourhood Policing page, under Cottingham. The most up to date crime statistics had been circulated by the Clerk, Sgt. Young advised that he is very happy with the new format and cannot justify the time it would take an Officer to create the stats in the old format. It was advised that the Police will attend the monthly Parish Council meetings to discuss any concerns/problems locally. The main problem at present is theft from vehicles, residents are reminded not to leave valuables on show. It was reported that several incidents involving bogus callers posing as Water Board representatives had been reported in the Tranby Ward over the last few days, residents are asked to be vigilant.

The problem of non-badge holders parking in the disabled parking bays in the Willerby Square car park was discussed, the Clerk was asked to write E.R.Y.C. again asking for the bays to be re-painted. Sgt. Young agreed to send P.C.S.O.'s into the car park to carry out spot checks.

1201 Minutes of Previous Meeting - The minutes of the meeting held on Monday 8th December 2008 were accepted as a true and faithful record of what took place, and were duly signed by the Chairman.

1202 Matters Arising

Minute 1192 - Cllr. Mrs. D. Kaye advised that the St. Andrew's Church Council have been in touch with the E.R.Y.C. about the appalling state of the railings around the Churchyard and they had been informed that no work will be carried out until completion of the Church alterations. It was proposed by Cllr. Mrs. E. Robinson that a letter be sent to E.R.Y.C. advising them that the railings are in a disgraceful state and that if they are not repaired imminently, they will need to be completely replaced. This proposal was seconded by Cllr. Mrs. M. Raymond, all members were unanimously in favour.

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Minute 1192 - Cllr. Mrs. D. Kaye expressed her disappointment at the 2008 Christmas lighting in Kirk Ella due to all the problems experienced with the electrical supply to the lights on the Christmas tree in the Churchyard. It was agreed that a much larger tree and better quality lights be purchased for 2009. It was felt that the lights above the row of shops were a pleasure to see. It was agreed that the possibility of arranging some sponsorship for the new lights would be discussed at the July Parish Council meeting.

It was reported that the lights above the shops had been switched off and the tree removed and disposed of.

Minute 1192 - Cllr. Mrs. D. Kaye gave an update on K.E.I.S. and reported that the final sign will be in place within the next two to three weeks, somewhere in the vicinity of The Ketch.

Minute 1162 (October 2008 meeting) - It was advised that Cllrs. Mrs. E. Robinson and Mrs. J. Wood had attended the East Riding Local Strategic Conference 2008 "Achieving our Ambition" at the Bridlington Spa on 21st November 2008. The matter of using local schools for out of hours activities had been discussed and Cllr. Mrs. E. Robinson proposed the Parish Council write to E.R.Y.C. asking if it would be possible to use any of the local schools for out of hours activities. It was agreed that the Clerk write to the Sport and Play Development Manager at E.R.Y.C.

The Chairman asked the Clerk to send letters to the Headmistress at St. Andrew's Primary School and the Headmaster at Wolfreton School advising them that the Parish Council would be pleased to have one of their Parish Councillors as a Governor at their schools. All members felt this was an excellent idea.

Minute 1188 - The Clerk advised that the E.R.Y.C. have had similar requests to plant trees in Churchyards which are suitable for Christmas lighting. The main issues raised were that a tree suitable for this purpose would quickly get too large for the surroundings. To take this matter further, the Parish Council would have to put the proposal to the Parochial Parish Council who would then request that the work be carried out if they are in agreement. Additionally, it is likely that the proposal would require a faculty from the Diocese or amendment of the existing faculty and management plan. It was agreed by all members that no further action be taken by the Parish Council.

1203 Financial Report

Resignation of Treasurer - It was reported by the Chairman that on the 9th December 2008, Cllr. Mr. D. Jordan resigned from the position of Treasurer to the Parish Council.

Appointment of Responsible Financial Officer (RFO) - It was agreed that the Parish Clerk take on responsibility of the Parish Council accounts to bring us in line with neighbouring Parish Councils. Cllr. Mr. S. Raymond agreed to assist the Clerk if required. It was agreed unanimously that the Clerk be paid an additional two hours per week with immediate effect to cover the extra work involved with this role. It was also agreed that the Clerk complete a timesheet showing any extra hours above the two hours per week to cover the time taken to set up the accounts electronically and any other changes required. This to be presented to the Parish Council for payment on completion of the work.

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Finance Working Group - It was advised that the members of the Finance Working Group are; Cllrs. Mrs. D. Kaye, Mr. S. Raymond and Mrs. J. Wood. Meetings of the Finance Working Group will be called as and when necessary.

Bank Mandate - It was agreed unanimously that Cllr. Mrs. D. Kaye, Cllr. Mrs. J. Wood and the Parish Clerk be added to the list of authorised signatories for the Parish Council bank accounts. Clerk to arrange.

Parish Council Cheques - The following cheques were approved for payment:-

□ 100714	Mrs. A. J. Pickering (Clerk's Pay)	£394.44
□ 100715	Internet Charges/Telephone Allowance/Postage/Petrol	£102.59
□ 100716	Xmas Gift for School Caretakers	£10.00

It was suggested by Cllr. Mrs. E. Robinson that the majority of the money be kept in the current account and an amount be left in the deposit account as a build up for future election costs, it was agreed by all members present that approximately £3,000 be left in the deposit account, Chairman to decide exact amount and then contact the bank to transfer the remaining funds.

1204 Correspondence

Letter from Resident re. dog fouling - The Clerk read out a letter from a resident about the amount of dog waste on the pavements in Kirk Ella. The Chairman asked the Clerk to forward the letter to the E.R.Y.C. Dog Warden for action. Clerk to notify resident.

Response to Dog Control Order - It was reported that the Dog Control Order had been circulated in the parish post and the questionnaire completed by Cllr. Mr. S. Raymond. Clerk to return to E.R.Y.C.

Response to Hull Local Development Framework - All Councillors were in agreement with the response prepared by Cllr. Mrs. E. Robinson, the Clerk was asked to send it to E.R.Y.C.

1205 Technical

Review of Street Lighting Costs - The cost of the Service Level Agreement for street lighting was discussed, the Clerk was asked to send a letter to E.R.Y.C. asking how the Parish Council can reduce this amount, if we can economise in any way. It is evident that adjacent parishes are paying considerably less.

1206 Environmental

Flood Working Group Update - Cllr. Mrs. E. Robinson gave an update on the work being carried out by the Flood Working Group. Residents are assured that the Parish Council are making every effort to deal with the problems in Kirk Ella and West Ella.

Willerby Car Park - See Minute 1200.

Website Update - The Clerk reported that the maintenance fee and annual fee for the Parish Council website will be due for payment in February 2009, these in total being approximately £95.

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Seat - The Clerk reported that the Commuted Sums Officer at E.R.Y.C. had requested a letter from the property owner on Great Gutter Lane (West) giving permission for the Parish Council to erect a seat on his land at the front of his property and also confirmation that the Parish Council are to insure and maintain the seat.

The Clerk was asked to arrange a meeting with Cllr. Mrs. J. Wood and E.R.Y.C. at the proposed site to discuss possible alternatives.

1207 Planning

Recommendations of Planning Committee - Cllr. Mr. S. Raymond proposed that the Planning Committees recommendations be approved by the Council. All members were in favour.

1208 Highways

Update on West Ella Speed Sign - The Clerk read out an email from E.R.Y.C. advising that the sign for West Ella had been marked out and the Contractor should be installing the sign pole and electrical supply within the next week or so. Once the sign faces have been delivered to E.R.Y.C., the Contractor will be looking to get them installed soon after.

1209 Date and Time of Next Meeting - The next meeting is scheduled for **Monday 9th February 2009 at 7.15pm in Room U17, Wolfreton School.**

Meeting closed at 8.40pm.

Chairman's Signature - 9th February 2009