

**Kirk Ella and West Ella Parish Council**

**Minutes of the Meeting held on Monday 11<sup>th</sup> May 2009  
at 7.15pm**

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Those Present:- Captain F.E. Holmes (Chairman), Mrs. M. Raymond (Vice-Chairman),  
Mr. D. Jordan, Mrs. D. Kaye, Mr. S. Raymond, Mrs. E. Robinson and  
Mrs. J. Wood.  
Mrs. M. Pickering – Clerk.

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1238 Public Speaking - None.

1239 Apologies for Absence - Cllrs. Mr. S. Blanshard and Mr. D. Hemming-Tayler.

1240 Chairman's Opening Remarks - The Chairman opened the meeting with a prayer. It was reported that the Chairman and Vice-Chairman had attended the festival of St. John of Beverley on Sunday 10<sup>th</sup> May 2009 at Beverley Minster.

The Chairman advised that he had received some very positive comments from residents about the Parish Council Annual Report and the work which is carried out by the Parish Council.

1241 Declaration of Interests - None.

1242 Law & Order

Police Spokesman's Report - P.C.S.O. Natalie Bingham attended the meeting to discuss the current crime statistics. It was advised that from next month, crime statistics will be provided in the old format. Crimes reported during the month of April included garage burglaries, criminal damages and graffiti. Local Neighbourhood Watch Coordinators are being kept fully aware of problems locally. Cllr. Mrs. D. Kaye advised that some graffiti had appeared on Packman Lane/Braids Walk.

It was reported that a lorry is continually being parked on the grass verge on Mill Lane just down from Easenby Avenue. P.C.S.O. Bingham agreed to look into the problem although it was advised that the Police can only act if the vehicle is parked fully on the pavement and therefore causing an obstruction.

1243 Minutes of Previous Meeting - The minutes of the meeting held on Monday 9<sup>th</sup> March 2009 were accepted as a true and faithful record of what took place, and were duly signed by the Chairman.

1244 Matters Arising

Election of Officers - The election of Officers took place for the period May 2009 – May 2010.

**Chairman** – Captain Frank E. Holmes, proposed by Cllr. Mrs. M. Raymond, seconded by Cllr. Mr. S. Raymond.

**Vice-Chairman** – Cllr. Mrs. M. Raymond, proposed by Cllr. Mrs. D. Kaye, seconded by Captain Frank E. Holmes.

**Responsible Finance Officer** – Mrs. A. Pickering, proposed by Captain Frank E. Holmes, seconded by Cllr. Mrs. M. Raymond.

**Finance Committee en bloc** – Cllrs; Mrs. D. Kaye, Mr. S. Raymond and Mrs. J. Wood.

**Chairman of Planning Committee** – Cllr. Mr. S. Raymond, proposed by Captain Frank E. Holmes, seconded by Cllr. Mrs. J. Wood.

**Planning Committee on bloc** – Cllrs; Mrs. D. Kaye, Mrs. M. Raymond and Mrs. J. Wood.

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**Publicity Officer** – Cllr. Mrs. M. Raymond, proposed by Cllr. Mrs. E. Robinson, seconded by Mrs. D. Kaye.

All members were unanimously in favour, all Officers were duly elected.

**Member to contact for flood issues** – Cllr. Mrs. E. Robinson.

**Members on the Haltemprice Skatepark Committee** - Captain Frank E. Holmes and Cllr. Mr. D. Jordan.

**Members on the K.E.I.S. Committee** – Cllrs; Mr. D. Jordan, Mrs. D. Kaye and Mrs. J. Wood.

*Minute 1230* - It was reported that a public meeting to discuss the proposed car parking charges is to take place on Monday 18<sup>th</sup> May at the Town Hall in Hessle, 4.30pm to 7.00pm. All residents are welcome to attend. Cllr. Mrs. E. Robinson agreed to attend on behalf of the Parish Council along with Cllr. Mrs. D. Kaye, Mr. D. Jordan or Mrs. J. Wood. All members are unanimously against any plans for car parking charges in the local areas.

*Minute 1234* - Cllr. Mrs. M. Raymond read out the wording about the Kirk Ella Relief in Need charity for inclusion on the Parish Council website. All members were unanimously in favour.

*Minute 1234* - The Clerk read out an email from the Play and Early Years Officer at E.R.Y.C. advising it is hoped that the Haltemprice play area will be refurbished before March 2010. Clerk to send a reply asking if Kirk Ella & West Ella, Anlaby with Anlaby Common and Willerby Parish Councils could be consulted on equipment to be installed in the play area.

*Minute 1234* - It was reported that confirmation from the Commuted Sums Officer at E.R.Y.C. is still required before the seat can be installed on Great Gutter Lane West. Cllr. Mrs. E. Robinson suggested another suitable location for the seat could be on the King George V playing fields.

*Website Sponsorship* - The Clerk reported that a donation had been received from the Mark Hill Salon towards sponsorship of the Parish Council website. The Clerk was asked to write thanking Mr. Hill for his generosity. Clerk to liaise with Mr. Graham Latter, Website Designer, to agree suitable wording on the website to acknowledge this donation.

1245 Financial Report

It was reported that the Chairman has again declined his Chairman's allowance.

The following cheques were approved for payment:-

□ 100736	Mrs. A. J. Pickering (Clerk's Pay)	£473.33
□ 100737	Internet Charges/Postage/Petrol Allowance/Cartridge	£92.22
□ 100738	Redcliff Print & Design (Annual Report)	£378.00
□ 100739	Captain F.E. Holmes (Chairman's Postal & Expenses)	£76.32
□ 100740	Mrs. A. J. Pickering (Additional hours on accounts)	£98.61
□ 100741	Haltemprice Skatepark (Contribution Apr 2009 – Mar 2010)	£750.00
□ 100742	E.R.Y.C. (Pest Control Great Gutter Lane <Flood Money>)	£145.82
□ 100743	Mr. G. Lawson (Preparation of accounts & Internal Audit)	£216.00

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The Clerk was asked to obtain a quote from Mr. G. Lawson for the preparation of the accounts and completion of internal audit for 2010.

- a) Acceptance of Accounts - The accounts for the year ended March 2009 were presented to the Council by the Responsible Financial Officer, and subsequently approved.
- b) Annual Return for Year Ended March 2009 - It was advised that the Annual Return Statement of Accounts had been prepared for Audit. All members were unanimously in favour, the document was subsequently signed by the Chairman and Responsible Financial Officer.
- c) Annual Governance Statement - The Clerk read out the Annual Governance Statement which was subsequently approved by the Council and signed by the Chairman and Clerk.

1246 Correspondence

Residents Email - The Clerk read out an email from a resident bringing two issues to the attention of the Parish Council; 1) the replacement of a cherry tree which had been removed from outside 15 to 17 Valley Drive over six months ago, the Clerk was asked to advise that the replacement of the tree is a matter for E.R.Y.C. not the Parish Council and 2) a large vehicle is being parked on the road at the top of Westland Road, Kirk Ella, causing concern about access for emergency services vehicles. The Clerk was asked to advise the resident that if the vehicle is causing an obstruction then it is a matter for the local Police.

School Governors - The Chairman and Clerk gave details of the Governing Body meetings at St. Andrew's Primary School, Kirk Ella and after discussion the Clerk was asked to advise the school that it is with regret that the Parish Council are unable to put forward a nominee as attendance on the specified days is not possible.

Willerby Square Car Park - The Clerk read out an email from E.R.Y.C. about the relocation of the disabled bays to the north-east side of the car park. All members were unanimously in favour of this, the Clerk was asked to reply accordingly and also enquire about the possibility of any additional spaces as currently there are only five disabled bays.

Kirk Ella Special Expenses 2009-10 - It was agreed unanimously that Cllr. Mrs. E. Robinson carry out an investigation into special expenses for Kirk Ella & West Ella. Cllr. Robinson was delegated to speak to E.R.Y.C. about this matter on behalf of the Parish Council. Report to be given at June meeting.

1247 Technical

Street Lighting Service Level Agreement - Cllr. Mr. S. Raymond expressed his concern at the 15% increase in the cost of the Service Level Agreement for this financial year. The Clerk was asked to write to E.R.Y.C. to find out if this cost includes painting and cleaning of the columns and if so, the frequency.

1248 Environmental

Flood Working Group Update - Cllr. Mrs. E. Robinson gave an update on the work being carried out by the Flood Working Group.

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Grounds of Electric Sub Station, West Ella Road (lack of upkeep) - It was proposed by Cllr. Mrs. E. Robinson that a letter be sent to E.R.Y.C. about the appalling state of the grounds of the electric sub station on West Ella Road, Kirk Ella. Residents have been complaining for over twenty years and are no longer prepared to put up with this eye sore. It was unanimously agreed that a letter be sent to Mr. N. Leighton, Director of Environment & Neighbourhood Services, E.R.Y.C.

Bulbs and Plants - It was reported that the new bulbs are now flowering. It was agreed that a budget of £200 be put aside for purchase of more bulbs for the parish. It is hoped that residents will volunteer to assist the Parish Council with planting and maintaining the bulbs/flowers.

1249 Planning

Recommendations of Planning Committee - Cllr. Mr. S. Raymond proposed that the Planning Committees recommendations be approved by the Council. All members were in favour.

1250 Highways

Car Parking Kirk Ella Village Centre - Cllr. Mrs. D. Kaye expressed her concern about the potential problems with parking in the village centre and immediate area during the proposed construction work at St. Andrew's Church, and the disastrous effect it could have on the local shops and businesses. It was agreed unanimously that Cllr. Mrs. D. Kaye liaise with the Clerk and send a letter to Mr. N. Leighton, Director of Environment & Neighbourhood Services, E.R.Y.C. expressing our concerns and ask what is planned for traffic control during construction and afterwards in this already very busy area.

1251 Date and Time of Next Meeting - The next meeting is scheduled for **Monday 8<sup>th</sup> June 2009 at 7.15pm in Room U17, Wolfreton School.**

Meeting closed at 9.00pm.

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Chairman's Signature - 8<sup>th</sup> June 2009