



**Minutes of the Parish Council Meeting held on
Monday 12th September 2011 at 7.00pm**

Those Present:- Councillors; Mrs. M. Raymond (Chairman), Captain F.E. Holmes (Vice-Chairman), Mr. T. Green, Mrs. M. Jackson, Mr. D. Jordan, Mrs. D. Kaye, Mr. S. Raymond, Mrs. E. Robinson and Mr. M. Whitehead
Mrs. A. Pickering – Clerk

The Chairman proposed that for the time being, until he feels better, the Chairman and Vice-Chairman change positions. This proposal was seconded by Cllr. Mrs. D. Kaye. All members were unanimously in favour.

1580 Public Speaking - Mr. S. Kersey attended the meeting to suggest a joint activity with the three local Parish Councils, to raise money for the Haltemprice Skatepark. The possibility of arranging a fun fair for local residents to celebrate the Queen's Diamond Jubilee was discussed. Mr. Kersey advised that he had organised the fun fair which took place on the King George V playing fields in previous years, and it had been a huge success.

The Chairman advised that details of costs etc. would have to be agreed beforehand and any financial implications. Proof of adequate Insurance cover for the event would have to be presented to the Parish Council.

It was agreed unanimously that Mr. Kersey contact the fun fair owner to ascertain their availability over the Jubilee weekend and find out what they could provide. Clerk to write to Anlaby with Anlaby Common Parish Council and Willerby Parish Council advising of our plans, asking if they would be willing to work together as a joint activity. The Chairman requested a breakdown of the financial aspect. Permission to be sought from E.R.Y.C. for use of the King George V playing field.

Mr. Kersey to liaise with Cllr. Mrs. E. Robinson, Chairman of the Jubilee Working Group, to investigate further.

1581 Apologies for Absence - None.

1582 Chairman's Opening Remarks - The meeting was opened with a prayer. The Chairman welcomed back Cllr. Mrs. D. Kaye after her spells of ill health. Councillors were thanked for their continued hard work over the summer months despite not having Parish Council meetings. The Clerk was thanked for her hard work dealing with correspondence, emails etc. It was reported that the Heritage Trail books continue to sell very well. The Chairman gave the Clerk £31.50 for the Parish Council bank account from sales of the books.

1583 Vice-Chairman's Opening Remarks - Nothing to report.

1584 Declaration of Interests - Cllr. Mr. M. Whitehead advised that he is the Vice-Chairman of the East Riding of Yorkshire Council Western Area Planning Sub-Committee and therefore would not be taking part in any discussions about planning applications within the parish.

1585 Law & Order

Local Police Report - P.C.S.O. Chris Wray attended the meeting to discuss crime in the area during the month of August 2011. There had been a total of three reported incidents, two of which are un-detected thefts. On behalf of local residents, Cllr. Mrs. D. Kaye expressed concern at the number of large white vans parking in Kirk Ella village on a weekend outside the Church, Shops etc.



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P.C.S.O. Wray advised that if the vehicles are taxed/insured and have a current M.O.T., they are well within their rights to park there.

Cllr. Mrs. E. Robinson asked why the incident earlier in the year, when the car crashed into gate posts of a property on School Lane was not shown on the crime figures list. P.C.S.O. Wray advised that this is not shown on our list as it is a road traffic accident. Speeding continues to be a problem, it was advised that regular speed checks are carried out in the area.

The Chairman thanked P.C.S.O. Wray for his attendance at the meeting and for the continued hard work the Police are undertaking in the local area.

Cllr. Mr. M. Whitehead expressed his concern about speeding in the area and advised that he had asked the local Police to survey what the level of speeding is. Cllr. Whitehead reported that an E.R.Y.C. Officer had attended Riplingham Road to carry out a survey and it has been confirmed that a large number of vehicles are driving in excess of 40 m.p.h.. Road sensors can be installed by the E.R.Y.C. at a cost of £250 per road for a seven day period. Cllr. Whitehead asked for support from the Parish Council to make the necessary arrangements for a proper traffic survey in Kirk Ella and West Ella. Full support was given by all members, Cllr. Mrs. E. Robinson proposed that Riplingham Road be the first road to be surveyed, all members were in favour. Cllr. Whitehead advised that he would be willing to personally pay £250 to have sensors installed. It is hoped that further sensors can be installed when funding becomes available.

The Clerk was asked to write to Highways at E.R.Y.C. insisting something is done about speeding vehicles in the area.

- 1586 Minutes of Previous Meeting - The Clerk was asked to make the following changes to the minutes:- Minute 1565, insert (*not Cllr. D. Jordan*) and Minute 1576, page 4, remove '*but this time in West Ella*'.

The minutes of the meeting held on Monday 13th June 2011 were then accepted as a true and faithful record of what took place, and were duly signed by the Chairman.

- 1587 Matters Arising

Minute 1576 - The Clerk gave an update on the ownership of the former electric sub-station land on West Ella Road, Kirk Ella and advised that clearance of the site is expected shortly. This matter is ongoing with the help from the E.R.Y.C. Enforcement Officer.

Minute 1578 - Cllrs. Mr. D. Jordan and Mr. M. Whitehead are to establish ownership of the overgrown hedges along Riplingham Road.

- 1588 Financial Report

The following cheques were approved for payment in July and August:-

<input type="checkbox"/>	100871	Chairman's Postal and Expenses	£24.99
<input type="checkbox"/>	100872	Internet/Telephone Allowance/Fuel Allowance	£112.09
<input type="checkbox"/>	100873	Staff Wages	£606.05
<input type="checkbox"/>	100874	HM Revenue & Customs (NIC/PAYE)	£2.97
<input type="checkbox"/>	100875	Mrs. A. Pickering (Room Rental and associated costs)	£250.00
<input type="checkbox"/>	100876	Staff Wages	£485.28
<input type="checkbox"/>	100877	Internet	£12.09



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- 100878 Mr. G. Latter (Website) £15.36

The financial report for September was circulated for discussion and subsequently approved by the Parish Council.

The following cheques were presented for approval/payment:-

- | | |
|----------------------------------------------------------------------|---------|
| □ 100879 Staff Wages | £485.28 |
| □ 100880 Internet/Fuel Allowance | £87.09 |
| □ 100881 Glasdon Manufacturing Ltd (Commemorative Plaque for Seat) | £73.29 |
| □ 100882 Audit Commission (Annual Audit Fee) | £342.00 |
| □ 100883 Mrs. A. Pickering (Reimbursement for Stationery/Cartridges) | £101.94 |

The following deposits had been made into the bank account:-

- | | |
|--------|------------------------------|
| £2.68 | Bank Interest |
| £35.00 | Sale of Heritage Trail books |

Completion of Annual Audit - The Clerk reported that the Annual Return for Year Ended March 2011 had been signed off by the External Auditor.

Report by Chairman of the Finance Working Group - Cllr. Mr. T Green presented a finance report showing the forecast to the end of the financial year. An explanation of any variances was given. It was advised that this report will be updated and presented at each Parish Council Meeting. Cllr. Green was thanked for his hard work.

1589 Correspondence

General Correspondence - The following general correspondence had been circulated to Parish Councillors between 13th June and 11th September 2011.

- ❖ Re: Gorton Road Playing Fields
- ❖ Incident 14:30 Hours Tuesday 21st June and Appeal for Info
- ❖ Haltemprice Skate Park – New Ramps
- ❖ Grapevine News
- ❖ Local Internet Incident – Child Safety
- ❖ NHS AGM
- ❖ Crime Figures – May 2011
- ❖ The Localism Bill and the Impact on Parish Council/Town Councils
- ❖ East Riding Age UK
- ❖ Haltemprice Skate Park AGM – 20/07/2011
- ❖ Local Code of Conduct
- ❖ Watch your Machinery
- ❖ Haltemprice and Hunsley LAT – Note of 10.6.11 Meeting
- ❖ Haltemprice and Hunsley LAT – Young Peoples Event Hessle High 6.7.11
- ❖ Parish/Town News Release Willerby & Kirk Ella Ward Monthly Neighbourhood Police Update
- ❖ Kirk Ella & West Ella Crime Figures – July 2011
- ❖ East Riding Parish News – July 2011
- ❖ Your Vehicles
- ❖ Training on Planning for New Parish Councillors
- ❖ Severe Weather Case Studies
- ❖ MacMillan World's Biggest Coffee Morning Advert
- ❖ Damaged Railing
- ❖ FWD: Haltemprice Skate Park – Skateboard coaching lessons
- ❖ Playworks



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- ❖ Re: East Riding of Yorkshire Council's Response to Government Consultation on Planning for Travellers
- ❖ West Ella Methodist Church and other items
- ❖ An enjoyable afternoon out!
- ❖ Parking and driving through West Ella Village
- ❖ What activities are there for children in your parish? Please can you help?
- ❖ New Police Emergency Number – 101
- ❖ Streetscene Services Tree Felling – Kirk Ella
- ❖ Haltemprice and Hunsley LAT Meeting – 22 July at 10am Hessle Town Hall
- ❖ Information about work that we are doing in your area
- ❖ King George V Playing Field
- ❖ Haltemprice Skate Park – Photo Opportunity
- ❖ FW: Queen's Diamond Jubilee Sub Committee
- ❖ Do you travel to Beverley?
- ❖ Haltemprice Skate Park – with Mrs Ros Taylor MBE
- ❖ Support for the Local Community
- ❖ East Riding Parish News - August 2011
- ❖ Kirk Ella & West Ella Crime Figures July 2011
- ❖ ERVAS Newsletter August 2011
- ❖ Humberside Police
- ❖ Haltemprice and Hunsley LAT – Note of Meeting held on 22 July 2011
- ❖ Re: West Ella War Memorial, East Riding of Yorkshire
- ❖ War Memorial, West Ella
- ❖ FW: West Ella War Memorial, East Riding of Yorkshire
- ❖ Funding Opportunities
- ❖ Pine Meadows Shrub Beds, Kirk Ella
- ❖ West Ella Resident doing Charity ride from Liverpool to Hull and message from the Police
- ❖ Good News!
- ❖ FW: National Events and local effects
- ❖ Invitation – East Riding VCS Support Service Tender Consultation Event
- ❖ Kirk Ella Special Expenses
- ❖ Highway Improvements Kerry Pit Way Kirk Ella
- ❖ Funding Update – Natwest Community Force Awards
- ❖ Flooding – Local Flood Mitigation Funding Distribution
- ❖ Police Bulletin re. Recent Disorder/Damage/Looting
- ❖ Willerby & Kirk Ella Ward Monthly Neighbourhood Police Update
- ❖ Flooding ? Local Flood Mitigation Funding Distribution
- ❖ School Admission Appeal Panels
- ❖ Heritage Open Days
- ❖ Streetscene Services Tree Felling, Kirk Ella
- ❖ Neighbourhood Action Teams Network and the Review of the LSP's Engagement Services
- ❖ Willerby Square Car Park – Essential Maintenance
- ❖ Haltemprice and Hunsley LAT Meeting Friday 2nd September at 10am Cottingham Civic Hall
- ❖ Humberside Police
- ❖ Tony Denison Art Exhibition
- ❖ Crime Figures for August 2011
- ❖ East Riding Parish News – September 2011
- ❖ FW: Burglary Update
- ❖ FW: Funding Update – Village SOS Competition



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Email re. Dispit Site - The Clerk read out an email from a resident complaining about the smell from the Dispit site and advised that the Environment Agency are the responsible body.

Parish Council Quorum - It was suggested that the Parish Council set their own quorum as it was felt that three members is too low for making decisions. It was therefore proposed by Cllr. Mrs. M. Raymond that the quorum be five members. This proposal was seconded by Cllr. Mrs. D. Kaye. All members were unanimously in favour.

Flood Liaison Group Meeting - It was agreed unanimously that Cllr. Mrs. E. Robinson attend the next Flood Liaison Group Meeting on behalf of the Parish Council on Friday 11th November 2011, 10.00am at County Hall, Beverley. Clerk to advise E.R.Y.C.

Thank you Letters - Cllr. Mrs. E. Robinson requested permission for the Clerk to send a letter to Mr. Ian Donaldson's Superior at E.R.Y.C. showing our appreciation to Mr. Donaldson for his hard work at Kirk Rise. All members were unanimously in favour.

It was agreed that such letters be sent to individuals at the discretion of Cllr. Mrs. E. Robinson and the Clerk for good work carried out in the parish.

Letter from resident re. power to the parish over pubs and parking - The Clerk read out a letter and newspaper cutting from a resident about power to the parish over pubs and parking. It was agreed that the Clerk send a reply to the resident advising that the Parish Council are against car parking charges being introduced and will not be taking over car parking charges as stated in our 2011 annual report.

1590 Technical - The Clerk was asked to write to E.R.Y.C. asking how the Parish Council could reduce the cost of the street lighting service level agreement and if E.R.Y.C. are considering switching the lights off during the night or replacing with energy saving bulbs.

1591 Environmental

Queen's Diamond Jubilee - Cllr. Mrs. E. Robinson reported that the Jubilee Working Group are exploring various possibilities and will continue to meet to discuss ideas.

Tree Planting - Cllr. Mrs. D. Kaye advised that the Woodland Trust are offering free community tree planting packs for community groups, to celebrate the Queen's Diamond Jubilee. Trees have to be planted on land that people in the area can enjoy and benefit from (not private gardens of land with no public benefit). It was agreed that Cllrs. Mrs. D. Kaye and Mrs. E. Robinson discuss this further and report back at the October meeting.

Seat, Church Lane - Cllr. Mr. S. Raymond advised that he had fixed the Royal Wedding commemorative plaque to the seat on the corner of Church Lane, Kirk Ella.

Special Expenses - The Parish Council continues to liaise with E.R.Y.C. to improve Pine Meadows.

West Ella War Memorial - Cllr. Mrs. E. Robinson reported that damage had been caused to the plinth on the war memorial at West Ella due to speeding vehicles. It is not certain who is responsible for the war memorial, it was agreed that Cllr. Mrs. D. Kaye speak to a member of the Royal British Legion about this.



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It was suggested by Cllr. Mr. M. Whitehead that once ownership had been established, the war memorial should be listed properly, it would then be maintained regularly. Cllr. Robinson advised that she would like to see the speed limit near the memorial on West Ella Road, West Ella, reduced to 20 m.p.h.

Hull to Barnsley Railway Board - The Chairman reported it had been agreed that the Parish Council pay half of the cost for the refurbishment of the Hull to Barnsley Railway Board at Willerby Square. The Clerk advised that this would be approximately £250 excluding VAT.

Rainwater Gullies - Cllr. Mrs. M. Raymond advised that E.R.Y.C. workers have been busy cleaning out the rainwater gullies at the edge of the roads and reported that some had had cement or something similar poured down them, which had solidified and was causing a blockage. It is feared that if it rains heavily and water cannot drain away quick enough, major flooding could occur again. It was agreed that Cllr. Mrs. M. Raymond, Publicity Officer, provide an article for inclusion in the local newspaper to highlight this problem to local residents.

Sewer Vents - The Clerk was asked to contact E.R.Y.C. about the painting of the sewer vents in Kirk Ella and West Ella.

1592 Planning

Cllr. Mr. M. Whitehead did not take part in the discussion relating to any of the planning applications.

Cllr. Mrs. D. Kaye advised it is very important that the Parish Council continue to deal with planning applications within the parish on behalf of the residents.

Recommendations by the Parish Council to East Riding of Yorkshire Council on Planning Applications since the June Parish Council Meeting

- Change of use of first floor flat to commercial use – Golf Club House, 27 Packman Lane, Kirk Ella – **No Observations.**
- Erection of a dwelling with detached garage (resubmission of 10/04000/PLF) at Land East of Wolfreton Hall, Church Lane, Kirk Ella – **Refuse. We feel strongly about this application and request that, if the planning officer is recommending a different decision, it should be referred to the appropriate Committee/Sub-Committee.**
- Erection of a detached garage to rear and creation of dormer windows to front and rear – 72 Valley Drive, Kirk Ella – **Approve.**
- Erection of a general purpose agricultural building following demolition of existing building at Tranby Lane Farm, Tranby Lane – **Approve with the condition that extra tree and hedge planting is carried out.**
- Display of No.1 non-illuminated hoarding sign (Re-submission of 10/04379/PAD) – LIDL, Great Gutter Lane West - **Refuse. Still too large. We feel strongly about this application and request that, if the planning officer is recommending a different decision, it should be referred to the appropriate Committee/Sub-Committee.**
- Listed Building Consent for re-roofing – 4 Church Lane, Kirk Ella – **Approve.**
- Tree Work – 3 Bladons Walk, Kirk Ella – **Approve once a date has been received for the planting of a replacement tree.**
- Tree Work – St. Andrew's Churchyard, Church Lane, Kirk Ella – **Approve.**
- Tree Work – Orchard Lodge, Allanhall Way, Kirk Ella – **Approve.**
- Tree Work – Pebble Lodge, Godmans Lane, Kirk Ella – **Approve.**



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- Alterations to existing dormer and construction of an additional dormer to front – 15 Elveley Drive, West Ella – **Approve.**
- Erection of single storey extension to rear (Amended Scheme of approved application Ref: 11/01691/PLF) – 242 West Ella Road, Kirk Ella – **No Observations. We have concerns about light being taken away from adjoining property.**
- Erection of single storey extension to rear, construction of dormer windows to side and erection of a detached garage to front (and Amended Plans) – 25 West Ella Road, Kirk Ella – **Approve erection of single storey extension to rear, construction of dormer windows to side. Refuse erection of a detached garage to front. The garage will spoil the street scene, totally out of keeping with West Ella Road.**
- Erection of log cabin for use as summer house (Amended Plans) – Riplingham Court, Riplingham Road, West Ella – **Approve.**
- Erection of two storey extension to side – Allanhall House, 15 Allanhall Way, Kirk Ella – **Approve. Request ERYC Tree Officer checks trees.**

Notices of recent Planning Decisions made by the East Riding of Yorkshire Council

- Tree Work – St. Andrew's Church, Church Lane, Kirk Ella – APPROVED
- Tree Work – Manor House and White Walk Access Road, West Ella – APPROVED
- Display of No.1 non-illuminated hoarding sign (Re-submission of 10/04379/PAD) – LIDL, Great Gutter Lane West – REFUSED
- Tree Work – 23 Allanhall Way, Kirk Ella – APPROVED
- Listed Building Consent for Re-roofing – 4 Church Lane, Kirk Ella – APPROVED
- Erection of an orangery style conservatory to the rear – 15 Elms Drive, Kirk Ella – APPROVED
- Erection of a detached garage to rear and construction of dormer windows to front and rear – 72 Valley Drive, Kirk Ella – APPROVED
- Change of use of first floor flat to commercial use – Golf Club House, 27 Packman Lane, Kirk Ella – APPROVED
- Retention and alterations to fence on both sides of front driveway (Re-submission of 10/03704/PLF) – 113 South Ella Way, Kirk Ella – APPROVED
- Alterations and extensions including erection of an extension to side, erection of a first floor roof extension to rear, construction of dormer windows to front and erection of a boundary wall and gates to front – 97 South Ella Way, Kirk Ella – APPROVED
- Retention of dormer extensions – 1 Eggington Close, Kirk Ella – APPROVED
- Erection of extension to rear following demolition of existing conservatory – 4 Elms Drive, Kirk Ella – APPROVED
- Erection of two storey extensions to side and rear, single storey extensions to rear, wall to side, following demolition of existing extensions to rear, wall and detached garage to side – (Amended Plans) – Elm Cottage, 26 Church Lane, Kirk Ella – APPROVED
- Erection of extension over existing garage to side and conversion of garage to additional living space – 50 Redland Drove, Kirk Ella – APPROVED
- Tree Work – 262A West Ella Road, Kirk Ella – APPROVED
- Erection of a conservatory to rear – 6 Riplingham Road, Kirk Ella – APPROVED
- Tree Work – Magnolia Cottage, 268 West Ella Road, Kirk Ella – APPROVED
- Erection of single storey extension to rear – 242 West Ella Road, Kirk Ella – APPROVED
- Erection of a two storey and single storey extension to side – 37 Elveley Drive, West Ella – APPROVED



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- Erection of single storey extension to rear, construction of dormer windows in roof at front and rear, installation of window and door to side, alterations to rear and erection of detached garage following demolition of existing garage – 46 Riplingham Road, Kirk Ella – APPROVED
- Alterations to existing dormer and construction of an additional dormer to front – 15 Elveley Drive, West Ella – APPROVED

1593 Highways

A164 Bridge (Swanland/West Ella) - Cllr. Mr. D. Jordan advised that the bridge from West Ella to Swanland had been hit by a lorry some time ago and the reinforcement is exposed. The Clerk was asked to report this to E.R.Y.C.

Entrance to Wheatsheaf Car Park - Cllr. Mrs. D. Kaye reported that a large pot hole is present at the entrance to the car park, which is dangerous. The Clerk was asked to contact E.R.Y.C. to find out who is responsible for the necessary repair work.

1594 Date and Time of Next Meeting - The next meeting is scheduled for Monday 10th October 2011 at **7.00pm** in the Sixth Form Centre Conference Room, Wolfreton Upper School, South Ella Way, Kirk Ella.

It was agreed that Cllr. Mr. D. Jordan chair the October Parish Council Meeting in the absence of the Chairman.

Chairman's Signature - 10th October 2011

At 8.50pm, members of the public and the Clerk were asked to leave the meeting to enable a confidential discussion to take place about the Clerk's salary. The Clerk was advised that the proposals made by the Finance Working Group had been accepted by the Parish Council.

Meeting closed at 9.00pm.